



# Vibhanshu Nyati

CA Final, M.COM

## EDUCATION

**Institute of Chartered Accountants of India**

CA Final

**Master Of Commerce, MLSU**

2016 - 2018

Post Graduated in Business administration

## SOFT SKILLS

- Managing multiple tasks
- Maintaining team spirit
- Collaborator
- Outgoing Personality
- Time Management
- Information Gathering
- Develop new source, suppliers and customers

## TECH AND TOOLS

- MS Office - Word, Excel
- Tally
- Finacle
- Oracle Onepoint ERP

## SUMMARY & OBJECTIVE

Ambitious and hardworking individual, with broad skills and experience in project management, sales, accounting, marketing and auditing.

To contribute in business development & finance and achieving the organizational as well as individual goals. To give the best out of my learning, knowledge & experience to maximize business results.

## EXPERIENCE

**ITC Infotech India Ltd - Project Management Office Admin and Finance analyst, March'20 to Dec'23**

- Consolidation of project status information and progress reporting to Senior management Team.
- Responsible for forecasting, analyzing and reporting of quarterly revenue and variances.
- Supporting month end and quarter end books closing.
- Creating the gross operating margin report for the running projects and analyzing financial reports
- Provide weekly demand forecasting, resource availability and quarterly capacity planning .
- Track and monitor financial performance of the projects, ensuring timely invoice generation.
- Evaluating cost variances for variety of projects and make recommendations to the delivery heads.
- Preparing master data repository for ongoing, completed projects and opportunities.
- Reviewing commercials clause in Statement of work and provide recommendations about the nature of contract.
- Continuously evaluate existing processes to ensure that day to day project management processes are being carried out in the most effective and efficient manner.
- Rigorously working for reducing DSO, ensuring timely payments and proactively working on new projects.

## **Maheshwari Trading Company : Marketing and Sales, Receivables and Payables Mgmt. June 2019 to March 2020**

- Identifying of prospective customers of imported coal, Industries like cement, power, textile, paper, chemical etc.
- Negotiated and secured new relationship with new customers.
- Travels to meet customers and prospects, generates new leads.
- Identifying new ports on basis of feasibility for stock & sale business within India.
- Ensure timely delivery of goods.
- Handling and following up with debtors for collection

## **Shambhu Gupta and Company, Mumbai : Article trainee Feb 2014 to March 2017**

- Internal Audit of private limited companies operating in manufacturing and trading sector,
- Performed walk-through to understand financial reporting to systems and to assist in preparation of the report on Internal control over financial reporting.
- Utilized detailed analytical procedures to analyze income statements and balance sheet accounts.
- Sales and Cost analysis, production and breakdown analysis of private limited companies.
- Internal audit of banks.
- Fixed assets audit

## **VOLUNTEERING EXPERIENCE**

- Founder and member of "Abhyuday Foundation".
- Organised campaign "Yeh Diwali Khushiyo Wali – 2017 to 2022" in which organisation adopt govt school from outskirts of the city and celebrate Diwali with under privileged families and children by reconstructing basic facilities in the school and distributing sweets and clothes to the needy families.
- Organised free medical, skin and dental camp in outskirts of Chittorgarh.
- Organised sports events, blood donation camp, social and cultural events.

## **PERSONAL INFO**

Date of birth - 19 Feb 1994

Languages - Hindi and English

Marital Status - Married

Nationality - Indian



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