

Ruby Ann B. Marasigan

Mobile No. +971 501565308

Whatsapp No. +971 563419015

Email Add: [rubyann_balidbid@yahoo.com](mailto:rubbyann_balidbid@yahoo.com)



WORK EXPERIENCES:

PROMOCELL LLC 2021

Skincare and cosmetics

Lo'real watson

- As a Beauty Advisor you are the face of the brand and the first point of contact with the customer.
 - With product knowledge and high service standards you assist the customer
 - with finding the product or service that is perfect for them
 - and deliver a unique beauty experience.
 - talk to customers and recommend products to suit their needs.
 - demonstrate and promote make-up, skin care, perfume and nail care.
 - give advice on how to use and apply products.
 - meet sales targets.
 - keep up to date with new product ranges.
 - give customers a makeover.
 - monitor stock levels and re-order items
- **EMAAR ENTERTAINMENT LLC 2021**
- **GUEST SERVICE ASSOCIATE**
- **Dubai Aquarium and Underwater zoo, Emaar**
- **Conduct educational activities for school children and guests.**
- **Escort individuals or groups sightseeing tours, or through**
- **places of interest such as Back of House area, aquarium**

- tunnel, and underwater zoo. Describe tour points of interest
- to group members, and respond to questions. Monitor
- visitors' activities in order to ensure compliance with
- establishment or tour regulations and safety practices. Greet
- and register visitors, and issue any required identification
- badges and safety devices. Provide directions and other
- pertinent information to visitors. Select routes and sites be
- visited based on knowledge of specific areas. Speak fluently in
- order to communicate with foreign visitors.

SALES AND MERCHANDISER PROMOTER 2018 TO 2020

DUBAI DUTY FREE

BLUEGULF MARKETING MANAGEMENT AND EVENTS.

- Presenting, promoting and selling products/services using solid arguments to existing and prospective customers
 - Performing cost-benefit and needs analysis of existing/potential customers to meet their needs
 - Establishing, developing and maintaining positive business and customers relationship.
 - Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service. Operating cash registers, managing financial transactions, and balancing drawers.. Increasing in store sales. Superior product knowledge.
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- Assistant Teacher Preschools 2014 to 2016
 - Bulaklakan elementary school
 - Batangas Lipa City Philippines

- helping with lesson plans, instructing small groups of students,
- supervising students on the playground or inside the classroom,
- getting involved in school events organization, and attending meetings.
- implementing activities on a daily basis including evaluating the effectiveness of activities,
- helping to create and maintain a classroom culture of health and safety,
- both physical and emotional, maintaining regular

OFFICE ASSISTANT

DATA ENCODER

NATIONAL LIBRARY OF THE PHILIPPINES

JUNE 2011 TO MAY 2013

- data entry and management
- typing skills
- MS Word
- MS Excel
- MS PowerPoint
- prepare and mail out invoices daily
- performed administrative duties including faxing, filing and managing incoming and outgoing mail
- entering data, maintaining databases and client files, managing hard copies, scanning documents and handling other data-related tasks.
- Entering accurate data while following all regulations and maintaining confidentiality is all part of the job

PERSONAL BACKGROUND:

NAME: Ruby Ann B. Marasigan

NICKNAME: Ann

GENDER: Female

HEIGHT: 5'2

BIRTHDATE: September 28 1993

RELIGION: Roman Catholic

VISA STATUS: HUSBAND VISA

EDUCATIONAL ATTAINMENT:

NAVOTAS POLYTECHNIC COLLEGE

ASSOCIATE IN COMPUTER SECRETARIAL

NAVOTAS CITY

2009-2013

I hereby certify that the information above is true and correct to the best of my knowledge and belief.

RUBY ANN B. MARASIGAN