

## **Mohamedu Gani .M**

**Assistant Treasury Manager**



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**Add: Um Al Tarafa, Sharjah,UAE**

**Objective: 14+ Years of experience as a Treasury Assistant Manager**, possess strong accounting knowledge, staff supervision, working in cross-functional environments and built strong relationships within and across teams to drive results with accuracy and efficiency. Used financial models related to cash budgeting and cash forecasting.

**Skills:** Cashflow, Treasury budgeting, Accounting GL Recon, Cash & Bank, Cash Management, Accounts Payable and Receivables, Forex, Team Leadership, Staff Training, Contract Verification, Monthly Reconciliations, Invoice & Billing Processing, Research & Resolution, Internal Controls Audit, Financial Management, Reporting System, Third-Party/Vendor Relations,

**Software: SAP, Tally ERP, Ms Office, SQL**

### **Work History - (Year 2012 TO 2020)**

#### **Assistance Finance Manager (Treasury)**

##### **Shan Poornam Metals Sdn Bhd - Pulau Pinang, Malaysia**

- Provide operational support for all activities within the group treasury function. This includes front, middle, and back-office activities across cash, investments, foreign exchange and loans.
- Manage cash balances, bank accounts, and maintain E-banking systems of subsidiaries locally and overseas
- Monitor FX movements for most efficient and effective cash conversions.
- Identify natural hedges within the group
- Support negotiation and documentation of financing including the on-going compliance for banking facilities of subsidiaries locally and overseas
- Introduce group treasury policies and ensure adherence
- Monitor and support all treasury matters to subsidiaries locally and overseas in accordance with group treasury policies
- Enable inter-company loans
- Prepare weekly treasury reports and assist in other treasury reporting requirements of the group
- Implement, maintain and propose enhancements to treasury management system (TMS)
- Facilitate internal and external audits
- Assist on special projects/tasks assigned

- Manage group-wide liquidity through cash-sweep and inter-co funding
- Responsible for all TT & cheque payments, operations of all international bank accounts for both incoming and outgoing, liaising with bankers, handling transactions and ad-hoc queries, handling KYC / compliance matters, and maintaining good working relationships with the banks
- Cash flow management within the organization and liaise with internal teams for forecasting cash flows
- Maximize returns from cash at bank, through planning tenors of fixed deposits/competitive bidding between banks, to maximize the returns while serving group cash needs.

### **Finance Executive (Year - 2006 TO 2012)**

#### **Purshothams N- Ferrous Sdn Bhd – Pulau pinang, Malaysia**

- Preparation of Cash Flow Budget compare with actual and Report to Management for evaluation of performance
- Follow up customers AR for Collect the Payment
- Maintenance of books of account and preparation of financial statements (Consolidated) of Monthly basis.
- Report to the management for decision making purpose (Tally ERP)
- Preparation of Related Documents for getting Bank Facilities (Bank Guarantee, LC, BA, Etc) and Liaise with Bankers. Follow the repayment Schedule
- Preparation of Cheques /Financial Instruments and execution of financial transactions
- Ensuring clearance of the cheques through confirming availability of funds in the accounts at the time of presentation of cheques into bank. Also, payment through online payment Timely Processing of salaries
- All other reports required in conjunction with financial statements Bank Reconciliation, Stock Reconciliation, Reconciliations of receivables, Sales Report & Purchase Report
- Monthly reconciliation of Intercompany Balances.

### **Senior Accountant – (Year – 2005)**

#### **Amutham Transport Pvt Ltd – Trichy, India**

- Verify and inspect accounts receivable and payable ledgers and general ledger for its accuracy
- Check, Inspect and reconcile Bank Deposits and Payments
- Check all Petty cash payments and Receivable collection
- Monthly Tax Filing and online payments
- Make sure available of fund during month end for timely processing salaries and other payments.

**Education:****Bachelor of Science: Computer Science**

VSS Govt Arts College – Poolankuruchi, Tamil nadu , India (Year – April 2004)

Awards : Employee of year Award (Finance) – year 2012  
Sincerity Award (Finance) – Year 2012  
Outstanding Employee Award (Finance) – year 2012  
Experience Award (Finance) – Year 2015 & 2020

**Personal Details:**

Driving License : India, Malaysia  
Date of Birth : 06.04.1984  
Passport No : M 8861244  
Languages : English, Tamil, Malay  
Nationality : Indian  
Visa status : Visit Visa Until 18.01.22  
No. of Dependents : 3 (Wife & 2 kids)  
Location Preference : UAE/Qatar