

# CURRICULUM VITAE

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**Date Of Birth:** 23 – 11 – 1993

**Visa Status:** RESIDENTIAL VISA / OWN VISA

**Nationality:** NIGERIAN

Ready to join immediately



## OBJECTIVES

An outgoing, friendly, smart, obedient, dynamic, motivated, young lady with experience in hospitality and customer service aspiring for an opportunity to bring my ability, skills and talents any time called up to willingly serve at your institution for its continuous growth and development.

## STRONG POINTS

- ✦ Neat, tidy, approachable and able to work in a team
- ✦ Excellent communication skills,
- ✦ Ability to make contacts / contracts for company aggrandizement
- ✦ Physically fit and quick to learn new/latest discoveries
- ✦ Self-motivated with the ability to contribute and be challenged
- ✦ Physically strong and able to stand for long hours - Manual dexterity
- ✦ Keen to learn, develop and maintain up to date knowledge.
- ✦ Achieve or exceed sales goals established by management.
- ✦ Demonstrate the highest level of customer service in all situations.

## PROFESSIONAL EXPERIENCE

### KPS RESTAURANT, SHARJAH . UAE – 2022

#### Position: Hostess

#### Duties:

- Welcome guests in a warm and friendly manner
- Ascertains their dining/lodging needs
- Seats guest and manage the seating chart
- Monitors restaurant activity to determine seating and dining flow
- Responds to guest inquiries and request in a timely , friendly and efficient manner
- Performs opening and closing duties as needed
- Assists others with side work including but limited to cleaning , stocking ,folding etc
- Helps follow team members and other departments wherever necessary to maintain positive working relationships.

### BOHEMIA RESTAURANT , EXPO 2020 ,DUBAI. -2021

#### Position : KITCHEN HELPER

#### Duties:

- Preparing meal ingredients for the cook
- Assisting kitchen staff to unload food supplies at delivery point
- Proper washing and drying all utensils ,cooking instruments and cutting boards
- Packing orders as needed
- Removal of garbage, replacing with new bags
- Mopping and sweeping the kitchen areas as required
- Storing ingredients and food items according to food safety standards

### **AL QERSH SEAFOOD RESTAURANT, SHARJAH, UAE-**

#### **Position: WAITRESS**

- Taking customer orders and serving food and beverages according to standard operating procedures
- Appeal to impatient or irritated customers, especially during rush hours
- Present menu and provide detailed information when asked.
- Prepare tables by setting up linens, silverware and glasses.
- Take accurate food and drink orders.
- Maintaining a dining area.
- Carry dirty plates and glasses to kitchen for cleaning.

### **HARMONY CASTLE HOTEL, LAGOS, NIGERIA**

#### **Position: BAR WAITRESS**

- Handling cash and credit transactions.
- Receiving orders for delivery
- Offering services according to orders from clients.
- Presents professionally and clearly communicates with customers and team members.
- Contribute in department goals for increasing sales and improving profits.
- Takes initiative to learn and improve position
- Adhere to all policies
- Set, achieve & surpass both individual & organizational milestones.

### **KENTUCKY FRIED CHICKEN (KFC), IKEJA BRANCH, LAGOS STATE NIGERIA**

#### **Position:Waitress**

- Bring clean dishes, flatware and other items to serving areas and set tables
- Observe all food-safety requirements established by the organization.
- Assist the cook as needed with certain procedures and techniques regarding food preparation and service.
- Clear and clean tables and trays in eating establishments
- refill condiments and other supplies at tables and in serving areas

### **SKILLS AND HUMILITY**

- Good in interpersonal relationship
- Knowledgeable in Basic Dining Etiquette
- Dealing with complaints tactfully, calmly and politely

- Handling unexpected situations diligently, consistently polite and pleasant to all
- Teamwork, time conscious and strong work ethics positivity and independent

### **EDUCATION BREAK DOWN**

- OGUDU SENIOR GRAMMAR SCHOOL, LAGOS STATE, NIGERIA                      2010 Senior Secondary  
School Certificate

### **DECLARATION**

I certify that all the above are true and correct to the best of my knowledge and ability. If given the chance to serve you, I assure to execute my duties for the total satisfaction of my guests by observing the standards & regulations of the organization.