

Abdullah Mustafa Ahmad Abu Khashabeh

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▼ Professional Summary

Goal-oriented accounting professional with seven years of corporate experience in financial data conversion, system configuration, training, and analysis. Seeking a financial consulting position in the accounting department of established corporate firms.

▼ Experience

October 2013–current

Main Accountant • Nassar Abu Raiash Company • Jordan-Amman

- Controlled the collection of customers' receivables with maturity dates.
- Follow up contracts with suppliers
- Managed checks and their maturity dates and deposits.
- Writing accounting entries.
- Prepare the salaries at the end of each month.
- Calculate employee, income tax deduction & Ensure social security deduction.
- Follow up the payment of the 16 % Sales Tax on imported services (foreign services or consultants).
- Making adjusting entries at the end of each month.
- Any Consulting regards sales tax law, according to the client field.
- Present income tax statement and Balance sheet to the income tax at the end of each year.
- Prepare monthly financial reports.
- Purchase account processing

▼ Education

Al Balqaa University , Jordan
Diploma of accounting

▼ Training

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▼ Languages

Arabic
English

▼ References

[Available upon request.]