

## Waqas Majeed



<b>Location</b>	Abu Dhabi, United Arab Emirates
<b>Contact</b>	0562949667
<b>Email</b>	Waqasmajeed83.wm@gmail.com
<b>Visa Status</b>	Resident
<b>Date of Birth:</b>	15 March 1997
<b>Nationality</b>	Pakistani
<b>LinkedIn</b>	<a href="#">My Profile</a>

### EXPERIENCE

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#### Waqar Scrap Trading (Abu Dhabi) – *General Accountant.*

Sep 2022 - Present

- Managing Petty Cash
- Account Receivable
- Account Payables
- Oversee all operational activities, ensuring efficiency, compliance, and adherence to safety regulations.
- Monitor inventory levels, scrap pricing, and market trends to optimize purchasing and sales strategies
- Successfully managed day-to-day operations of the company.
- Actively participated in bid processes, including analyzing bid requirements, preparing proposals, and negotiating contracts, resulting in successful contract wins and increased revenue.
- Implement and enforce safety protocols to ensure a secure working environment for employees.
- Led and supervised a team of 8 employees.
- Managed bulk purchasing of ferrous metal, coordinating with suppliers and negotiating contracts.

#### A.F. Ferguson & Co. (a member firm of the PwC network)— *Audit Trainee*

Mar 2021 - Jan 2022

- Assisted in audit planning, including client evaluation and conclusion of external audits.
- Verified revenues, assets, liabilities, and expenses to ensure accuracy and compliance with auditing standards.
- Performed analytical procedures on expenses to identify any discrepancies or irregularities.
- Conducted physical verification of assets to confirm their existence and condition.
- Performed subsequent procedures on the bank's transactions, specifically on payment and receipt amounts through bank cheques.
- Conducted external confirmation of cash and bank balances to ensure their accuracy and completeness.

- Prepared financial statements for various clients in accordance with applicable accounting standards.
- Prepared bank reconciliations to ensure accurate and up-to-date financial records.
- Assisted clients in implementing internal controls to strengthen their financial and operational processes.

**Clientele**

<b>Organization</b>	<b>Industry</b>	<b>Scope</b>	<b>Deliverables</b>
<b>Oil and Gas Development Company Ltd.</b>	Oil and Gas	Fixed Assets Audit	Fixed Assets Verification
<b>The Global Funds</b>	NGO	Quality Assurance/ Supply Chain	Provide Trainings on 35 Locations
<b>Bata</b>	Manufacturing	Stock Count	Stock-Taking and Stock report

**VOLUNTARILY PROJECTS**

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**1. Audit of Red Crescent Hospital Sukkur**

- Performed audit procedures and assertions,
- Learnt about Audit Risk Analysis and audit decisions.
- Fixed Asset Verification
- Inventory Counts ERP and Head of Accounts
- Review Internal Controls

**2. Management Accounting Report of Engro Foods Sukkur**

- Learnt about different costing methods practically by doing this project

**3. Audit Risk Analysis of Careem(Cab Service) Sukkur**

**4. The State Bank Of Pakistan**

- analyzed the Organizational behavior and related practices
- Pastel Analysis
- Conducted Interview of Deputy General Manager

**5. Peach-Tree Software**

- Accounting Entries
- Generating Different Report Like Trial Balance, Income Statement and Statement of Financial Position

## EDUCATION

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### Institute of Business Administration (IBA) Sukkur

June 2017 - July 2021

Candidate for **BS. (Accounting and Finance)**

### Association of Certified Chartered Accountant (ACCA)

July 2021

Eight Exemptions

## CERTIFICATES

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Issuing Organization	Certificates Name	Show Credential
 <b>SAP</b>	<ul style="list-style-type: none"> <li>Outlining the Financial Accounting Overview in SAP S/4HANA - Record of Achievement</li> <li>Technical Consulting Virtual Internship</li> </ul>	<a href="#">Show</a> <a href="#">Show</a>
 <b>Bank Of America</b>	<ul style="list-style-type: none"> <li><i>Investment Banking Virtual Experience Program</i></li> </ul>	<a href="#">Show</a>
 <b>Edraak إدراك</b>	<ul style="list-style-type: none"> <li><i>Microsoft Office 365</i></li> </ul>	<a href="#">Show</a>
 <b>Corporate Finance Institute® (CFI)</b>	<ul style="list-style-type: none"> <li><i>Accounting Fundamentals</i></li> <li><i>Reading Financial Statements</i></li> </ul>	<a href="#">Show</a> <a href="#">Show</a>
 <b>Project Management Institute</b>	<ul style="list-style-type: none"> <li><i>Analysing and Visualizing Data with Microsoft Excel</i></li> </ul>	<a href="#">Show</a>
 <b>LinkedIn</b>	<ul style="list-style-type: none"> <li><i>SAP Business One Essential Training</i></li> <li><i>SAP Financials Essential Training</i></li> <li><i>SAP S/4 HANA Financial Accounting</i></li> <li><i>Excel: VLOOKUP and XLOOKUP</i></li> <li><i>Excel: PivotTables</i></li> </ul>	<a href="#">Show</a> <a href="#">Show</a> <a href="#">Show</a> <a href="#">Show</a> <a href="#">Show</a>



## EXTRA -CURRICULAR

<b>IBA Finance Club</b>	<i>Coordinator</i>
<b>IBA Green Society</b>	<i>Director Promotions</i>
<b>IBA Neuro Warfare</b>	<i>Director Finance</i>
<b>IBA Blood Donation Camp For Thalassemia</b>	<i>Organizing Member</i>
<b>SIBACOM</b>	<i>Director Finance</i>

## ADDITIONAL SKILLS AND EXPERIENCE

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### Technical:

- Microsoft Excel
- Microsoft Word
- Microsoft PowerPoint
- Bloomberg
- Peach-tree
- SAP Business One

## AFFILIATIONS

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1. **Talent Hunt Program Scholarship** - Merit cum need based scholarship.
2. **Sindh Endowment Fund Scholarship**

## INTEREST

Freelancing, Movies,

## LANGUAGES

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English	<b>Fluent</b>
Urdu	<b>Native</b>
Punjabi	<b>Fluent</b>
Sindhi	<b>Fluent</b>