



Fahad Nadeem

Inventory Management Warehouse

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Lahore, Pakistan

Summary

I am willing to perform in a critical situation and meet the expectation, most important thing is you are sincere with yourself and with your work and more important with those whose expected from you better and better every day, so keep on track and be professional.

Skills

Time Trax | MS Word | MS Powerpoint | MS Excel | Microsoft Office Accounting | Microsoft Dynamics ERP | Microsoft Dynamics | Inventory Valuation | Inventory Planning | Internal Audit | Branch Accounting | Accounts Reconciliation

Experience

- Oct 2020 - Present** **Inventory Management Warehouse**
Stylo Shoes, Lahore, Pakistan
Manage warehouse inventory, recording with accuracy. Dealings with logistics companies.
- Jan 2020 - Sep 2020** **Internal Auditor**
Stylo Shoes, Lahore, Pakistan
Travelling all over the country work under the team lead doing 100 percent audit at stores.
Work in a tough situations.
Direct reporting to the DGM internal audit and Audit manager.
- Sep 2018 - Dec 2019** **Branch Accountant**
Stylo Shoes, Lahore, Pakistan
How to manage staff attendance in a human capital management time Trax and manually.
Manage the shop inventory by invoices and by system on hand.
Maintaining the every file related to operations and retail
Maintaining expenses by MTD.
Stock handling make In transit, Out transit, to all the Network.
Handling inventory record accuracy (IRA).
Business analysis.
Cash handling, cash deposit, trustworthy.
Outlook E-mailing.
Store (RER) retail excellence review.
Assets management (current and non-current).
Excel pivot, and power pivot, etc
- Mar 2018 - Aug 2018** **Sales Executive**
Stylo Shoes, Lahore, Pakistan
Professional sales executive, product knowledge related to different departments like jewellery, shoes, bags, kidz shoes, selling skills, virtual merchandising.
- Sep 2017 - Feb 2018** **Key Punching Operator (Kpo)**
Dawn Bread, Lahore, Pakistan

Jan 2017 - Aug 2017

Check and balance of the orders and to save historical data ,also big data,maintaining files related to the customer .

Quality Checker

Diamond Foam, Raiwind, Pakistan

Check out the quality of the producing foam and to produce a well and bulky order on demand.

Education

2020

State Bank Of Pakistan And ACCA Pakistan

Certification , Financial Literacy Certificate Collaboration With ACCA Pakistan & SBP

finance,accounting

Grade: A+

2019

ACCA Pakistan

Diploma , Association of Chartered Certified Accountant (ACCA)

Accounts,Finance,Financial And Management Accountant

2017

Govt.Degree College Vehari.

Intermediate/A-Level , F.Sc pre engineering

mathematics,chemistry,physics

Percentage: 84%

2015

Govt.Model High School Vehari.

Matriculation/O-Level , matric computer science

computer,physics,mathematics

Percentage: 80%

Languages

Urdu
Expert

English
Intermediate