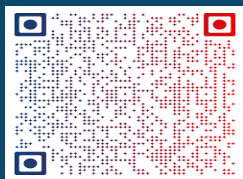




ADIL LATIF SHEIKH

Civil Engineer



Scan for contact details



MBZ City, Abu Dhabi



+971-56-3130984



adillatif830@gmail.com



PROFILE

An enthusiastic and highly motivated individual who has a clear understanding of the role and responsibilities combined with being a civil engineer. Having cultivated strong supervision skills, excellent communication and coordination capabilities. Focusing on contract specification, relevant standard course and good engineering practice to fulfil the project requirements.

Personal Information

- Driving License: Valid in UAE
- Nationality: Pakistani
- Age: 26 Years
- Marital Status: Single
- Life Time Member of Pakistan Engineering Council
- Religion: Islam



WORK EXPERIENCE



Nov 2019 PROJECTS ENGINEER

-Continue

Alyazeem General Contracting & Maintenance Est.
Abu Dhabi, U.A.E.



I-Residential Villas in Madinat al Riyad, Baniyas & Muhammad Bin Zayed, Abu Dhabi, UAE

Site Engineer for G+1 Villas.

II – Residential Villas in Abu Dhabi, UAE

Maintenance Work for different residential villas.

Duties and Responsibility:

- Full Responsibility of Work Progress at site.
- Co-ordinate with MEP engineer on all MEP works.
- Co-ordinate with clients & Outside Contractors.
- Help resolving any items of concern which are raised through construction progress.
- Established & implemented work schedules and adjusted them to meet project deadlines.
- Monitored sub-contractors daily operations to ensure project progress and optimal performance.
- Adopted material optimization techniques. Encouraged construction site staff to reduce wastage of materials on the field by explaining cost benefits.
- Making requisition and facilitating the arrangement procurement of construction material.
- Observe site safety procedures.
- Reports directly to General Manager.
- Supervision of Site Workmanship.
- Prepare Inspections for Consultant Approval, site inspection with engineer.
- Arrangement of material for subcontractors, prepare invoices, daily reports.
- Prepare bar bending schedule, blocks and other material calculations.
- Keep daily record of site checks performed and maintain dairy.
- Coordination with site activities, Ensure specification and policies.
- Coordination with internal departments and external agencies, Clients & Vendor Management.
- Weekly and Monthly progress report generation.
- Arrange meetings with Clients & consultant regarding material approval.
- Prepare Shop Drawings (reinforcement & Block etc.).
- All Structure and Finishing Work Activities Handle.
- Meeting with Consultant and clarify the issues of site.
- Ability to work under pressure.



SKILLS HIGHLIGHTS

- Tendering & Estimation
- Project Management
- Site Management
- Report Writing
- Critical thinker

LANGUAGES

- English – Full Professional Proficiency
- Urdu – Native
- Arabic – Basic



EDUCATION

BACHELOR OF SCIENCE IN CIVIL ENGINEERING 2014-2018

University of Engineering & Technology, KPK, Pakistan

REFERENCES

1. **Engr. Shahzad**
Project Engineer
Shaheen Engineering Consultancy
Mob: +971501945173
2. **Engr. Zafar**
Project Manager,
Tazamun General Contracting
Mob: +971528475201



WORK EXPERIENCE

● **Sept 2018** **SITE ENGINEER**
-Sept 2019

China Gezhouba Group Company Limited

Neelum Jhelum Project management in Pakistan. AJK,



I – Construction of King Abdullah University Campus in Muzaffarabad,
AJK Pakistan.

II- Construction of Underground Tunnel for Power Production, in
Muzaffarabad, AJK Pakistan.

Duties and Responsibility:

- Managing parts of construction work and overseeing daily work.
- Checking technical drawings and specifications.
- Daily, Weekly & Monthly report regarding project progress.
- Preparing Bar Bending Schedules & BOQs.
- Inspection of steel and ensure presence during concrete hours.
- Managing Surveying Activities.
- Ensuring Project Timescales & Quantities.
- Ensuring health & safety requirements.
- Checking Cross-sectional Details and shop drawings.
- Keep daily record of site checks performed and maintain dairy.
- Meeting with Consultant and clarify the issues of site.
- Prepare Shop Drawings (reinforcement & Block etc.).
- Supervision of Site Workmanship.

TECHNICAL SKILLS:

- ❖ Sound grip on Blue Beam & Plan swift software For Estimation & Tendering.
- ❖ Good Hands on AutoCAD, Etabs, Safe and Sap2000.
- ❖ Good Skills in Primavera p6.
- ❖ Good Hands in using Excel, MS-Office & Word.

REFERENCE DOCUMENTS:

All Certificates, Reference will be furnished under Request.