

SANTOSH MANE

Address:- A 401, Amit Co Op Hsg Soc Ltd, Plot No. 26, Yashodhan Nagar, Thane (W) 400606 (INDIA)
Contact:- + 91-97733 29368, +91-97152 21212, manesantosh@hotmail.com, Skype: Santosh.mane75

ABOUT

I am energetic, enthusiastic, courageous, technically astute & industrious. I am very quick adaptable to place & situations. I am also a quick learner & out of box thinker. I am Logistics, commercial & Supply Chain Management Professional with 25+ years of work experience in the field of SCM, Commercial, Logistics, Custom House Operations, Import & Export, Freight forwarding, Liaising and coordination, Client management, Vendor Management, People Management & Team Building.

I have been delivering good results during my 25+ years of experience under challenging environment towards establishing systems & procedures for effective Import & Export management and transportation with ability to provide total Logistics solutions to ensure cost effective and smooth flow of materials.

I always endeavor to strive for generating huge cost economy, driven by the key values of leadership, innovation and responsiveness,

I have been exposed to handling & tackling tough and challenging situations of managing resources to generate maximum operational efficiency to ensure hassle free logistic operations strategic multiple responsibilities under crisis and pressure while operating under rigorous deadlines

EXPERIENCE

NOVEMBER 2017 – DECEMBER 2021

PROCUREMENT LOGISTIC MANAGER, S.M.ENTERPRISES-INDIA

- Ensure that supply chain practices and processes are optimum and working across organization
- Monitor channel capacity and partners with commercial team and product line management team to develop plan in case of gaps in order to minimize cost to serve and impact to customers in co-ordination with key stakeholders
- Review and approve stock levels and monitors inventory health as per defined KPIs
- Manage total cost within budget and work on continuous improvement through benchmarking
- Monitor and lead team, ensuring user training and benchmarking for supply chain planning applications and tools is conducted appropriately
- Ensure right quality of demand planning in co-ordination with sales team
- Ensure right quality of supply planning in co-ordination with plants and suppliers
- Ensure right quality of inventory planning in co-ordination with plants, suppliers, sales and product line teams.

- Provide oversight and leadership on all forecasting processes along IBP (Integrated Business Plan) and ensure continuous improvement therein.
- Ensure best customer experience through leading Customer service team to ensure that customers are served as per commitment and SLA determined in terms of execution of sales orders.
- Co-ordination with relevant internal (e.g. commercial, product line, plant operations, Transportation and procurement) and external stake holders as needed.
- Manage and lead a planning team in the analysis, evaluation, tracking and creation of reports for service level agreements for customers.

NOVEMBER 2014 – OCTOBER 2017

NATIONAL LOGISTICS WAREHOUSE MANAGER, NORDIC TELE SERVICE LTD-MYANMAR

- Develop organizational strategy, practices, processes and key performance indicators that will provide the company with a world class supply chain organization.
- Efficient logistic solutions within budget to achieve targeted business objectives
- Ensure Good warehousing practices so as to follow FIFO in dispatches which will avoid accumulation of old stock.
- Upgrading Good warehousing practices to align with international standards
- Design or implement supply chains that support business strategies adapted to changing market conditions, new business opportunities, or cost reduction strategies.
- Develop procedures for coordination of supply chain management with other functional areas, such as sales, marketing, finance, production, or quality assurance.
- To frame the Process and policies for 3PL / CFA service prodders
- To ensure KPI's are made for 3PL / CFA service prodder
- Ensure adherence to statutory & legal compliances
- Select transportation routes to maximize economy by combining shipments or consolidating warehousing and distribution.
- Timely feedback to sales team regarding their queries
- Create and communicate vision for Last Mile Logistics (LML)
- Understand business challenges and develop business cases for change, quantifying likely impact and prioritizing projects.
- Work cross-functionally to integrate LML into other processes.
- Run focus groups, design workshops and interviews to identify pain points.
- Work closely with Hardware Product team to understand how processes need to be adapted.
- Ensure all logistics and technical service dashboards clearly communicate issue to users.
- Ensuring Telenor Myanmar Project for Turnkey Solution to achieve on time delivery for Power Solar project
- Sourcing all power equipment (DG, Solar Panel, Power Cabinet, Mounting Structure, Battery Cabinet, Batteries) from international suppliers
- Procuring local material and related accessories from local suppliers
- Arranging import shipment for clearance on time delivery
- Warehousing facilities for import shipment and rollout
- On time rollout delivery to sites
- Import License for Shipment from MOC & DICA
- Duty forecasting for import shipment
- Fleet Management for site vehicles and clearance cargo's
- Operation and Maintenances for vehicles plan as well site DG's
- Inventory Management for Spares parts and related accessories

- Cost control in Operations Logistics Department
- Insurance Claims of Import Cargo and site delivery materials
- Deal with Local authorities for concern License and application for Cargo and other services

JUNE 2012 – OCTOBER 2014

LOGISTICS STORES MANAGER, GLADONIA MALDIVES PVT LTD-MALDIVES

- Looking after all construction material for sites, clearing cargo from Vessel to Site, day today reporting of consumption material, costing and valuation of consumption and stock in Hand.
- Support to Finance for material in and out summary
- Summary of project, rules, process guidelines for procurement and consumption on site
- Looking after International & Local Procurement for Resort
- Support to construction team for delivery of the material on site
- Issue of material as per request
- Making Order for Material required or shortfall in warehouse
- Assisting in managing inventory and handling consignment from our client to Maldives.
- Managing all logistics operation including all logistics assets in order to ensure timely and cost-effective delivery.
- Ensuring that all staff are adequately trained, cross trained and identify any additional training needs to achieve high working standards for Logistics and warehouse department
- Coordinating and providing logistics support to on-going operational activities in the site
- Providing logistical support to construction team by managing uninterrupted supply of raw material.
- Supporting logistics / accounting staffs in Head offices for Finance and Inventory.
- Supervising staff as required.

APRIL 2010 – MAY 2012

LOGISTICS ADMINASTRATOR, TANGENT INTERNATIONAL LTD (HUAWEI)-UAE

- Responsible for the operational performance of demand fulfillment activities including order management, invoicing, order fulfillment and delivery of goods
- To meet the needs of the customers by developing services solution to ensure that the highest possible level of customer satisfaction can be achieved
- All product has part number and when its arrive in CSPA all product entered by Barcode Reader in PSDS system to ensure correct quantity, quality, and product name arrived as per packing list. Also same apply in delivery process. All product maintained in Shelf in well with good care. Looking after all import shipment arrivals with customs agent and follow up for clearance and co-ordinates with SCM for duty and payment to clear goods on time. Also some of the faulty material from site re-exporting to the HQ for replacement
- End to end responsibility of customer purchase order, from receipts of PO through to invoicing customer
- Provide up to date and accurate information to the Account Logistics Manager
- Monitoring and controlling the status of orders and updating excel spreadsheets
- On-site support for the Logistics Manager and point of contact for the project team
- RBS, BBU, PDU, Cable, Connectors of Andrew , Huawei equipment
- Requested material from engineers ,customers for site work delivery or maintenance work we make planning and do delivery as per priority , if is critical parts delivery made within 5hrs, noncritical parts delivery made in next business days.
- Also the Logistics Service Provider (LSP) assist 7x24x365 for emergency work.

- Coordinating with supply chain manager & project manager for any critical issue.

JULY 2009 – MARCH 2010

LOGISTICS CO-ORDINATOR, ERICSSON VIETNAM LTD- VIETNAM

- The duty' include receiving import shipment, local supplier delivery, arranging incoming inspection with K & N as well with Customer, & record in to inventory system.
- Known of SDH SWAP & New Link related installation material from logistics with all E// product code.
- SDH Backbone implementation, Supervision of the Implementation of SDH Marconi LH Implementation of OMS 1240, 1260, 860,870, 1664, SDH Marconi Digital Radio System (MDRS) Implementation.
- Operation and Maintenance. Handled Ericsson RBS,BBU, Andrew equipment etc for site rollout
- Technical Support, TSS for microwave SDH/PDH transmission. TND Project Management
- Assign product with proper location BIN, labelling product coded as per master list
- Deliver the goods as per "SMR" to the site, co-ordinate with site supervisor, sub-contractors , K & N for delivery
- Arranging delivery on time as per schedule, offloading & loading the vehicles as required.
- Updating Inventory in Bin card as well in Computer system, Weekly stock verifying with system.
- Managing logistics process for sites & warehouse control with good ability

FEBRUARY 2005 – FEBRUARY 2009

PROCUREMENT LOGISTIC MANAGER, REIME GHANA LTD (ACME) - GHANA

- Handling E// & Huawei equipment for Rollout RBS,BBU, Connectors Cable etc
- Receiving Tower Shipment, Arranging at Warehouse, checking Parts and delivery to Site as per BOQ's
- Source for material required for project locally & overseas for civil tower, RF,BTS, Generator, Shelter etc.
- Enforce all aspects of Health and Safety on site before delivered the material to Site as well as in the Warehouse.
- Arrange Shipment clearance, third party inspection, customs & excise , VAT documentations
- Manage database ProMaSys with respect to procurement, Logistic & Warehousing
- As Logistics Manager to run activities with warehousing & with PM associated with customers Tigo (Millicom), GT (Ghana Telecom) and MTN (formerly Areeba), new operator Zain (previously Celtel) and Ericsson AB. Evaluation of pricing based upon prospective client RFQ. Day to day running of warehouse activities, work scheduling, stock control, project forecasting and resource.

OCTOBER 2002- NOVEMBER 2003

STORES INCHARGE, CLASSIC METALLIC SHEET FACTORY LLC- UAE

- Managing of all aspects of the Stores & activities, Delivery Schedule, Production Reports, Stock Inventory, Document of Inward Outward related to Stores
- Co- Ordination with Sales Manager for updating of stock for Delivery & Production, Incoming Inspection Reports, Delivery Report, Consumption of Raw Material reports
- Arranging local spare parts & consumable goods for use in Factory activities.
- Procurement of Raw material for Blind Rivets, Wire Winding Reels, Metal Clip, Threaded Bar.

- Monitoring for ISO documents in department with daily work

APRIL 1999 – AUGUST 2002

EXCISE- PRODUCTION INCHARGE, S.I. STUD INDIA PVT LTD – INDIA

- Deal with shipping lines for Negotiation, Container looking, Release container, arrange transport, B L preparation, Chamber of Commerce work, Certificate of Origin
- Preparation of quotation for Inquiry from Overseas & Local, Raw material sourcing, Job work sourcing, arranging delivery For semi finish goods, Raw material Test Results, Third Party Testing , Weekly production & Export Sales Reports
- Monthly Sales Analyses, Expenditure Report, Bank payment, Reconciliation bank statement, DEPB Incentive, Excise Refund Sales Tax Refund,
- Monthly Excise Return, Sales Tax Return, Export Return, Bank Collection documents, export payment, L C Payments
- Daily Dispatch Invoice, Way Bills, Inward Receipts GRN, *
- Monthly TR 6 Returns, Service Tax Returns, Show cause reply
- Attend Excise Audit & related matters of Excise, Service Tax
- Prepare workers weekly shift schedule, Daily Time ware Data monthly Attendance, O T , Salary & deduction of govt. taxes
- Maintained employee data, Training program, Bonus, Leave Factory Inspection, Industrial & Safety care etc...
- Major involved in Excise routine work, Export document, Shipping arrangement, Custom clearance, Banking documents Personal & Administrative work done.

APRIL 1993 – MARCH 1999

EXCISE ACCOUNTS OFFICER, KHOSLA PROFILE PVT LTD –INDIA

- Looking Excise & Accounts day to day work, Preparing Monthly returns , Incoming & Outgoing Invoice Payment,
- Prepare Sales Invoice, Job work Bill, Excise Record updating purchase, Sales, Cash Book, Petty cash Book, ledger, Credit Note, Debit Note preparation & updating
- Monthly Reports of Collection, debtors & creditors list
- Looking after Local CHA, Airfreight, Sea freight consignment
- Distribution of finish products to depot and warehouse

EDUCATION

**MBA –SUPPLY CHAIN & PROJECT MANAGMENT, UNIVERSITY OF KALINGA
2018-2020**

BACHLOR OF ARTS (HONOURS) ENGLISH, UNIVERSITY OF KALINGA

- Supply Chain and Logistic Management
- Project Management Course in Yangon
- Tally 7.2, 8.2, 9.0 Accounting & Inventory
- Ebizframe (ERP) project database
- Sage Pastel ERP System
- ProMaSys project database
- ISO-9001:2000 Certification
- Well known Excise,GST, Customs, Import, Export procedures
- Business Management , Inventory Management
- Knowledge of Navigation Software, SAP Module
- Huawei SPMS & Part Tool
- Ericsson Spare Delivery Return process, tracker

SKILLS

- Logistics management domestic & international
- Knowledge of handling multiple logistic operators
- Knowledge of import/export logistics
- Leadership skills
- Interpersonal skills
- Analytical skills
- Communication skills
- Team player
- Goal orientation

PERSONAL DETAILS

Date of Birth : December 22, 1975

Family Status : Married

Nationality : Indian

Willing to Re locate any where

Reference upon request