

# CHRISTY JOSE.N

Al Nahda, Sharjah

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Seeking a challenging position in the role of HR ASSISTANT or JUNIOR ACCOUNTANT in an organization where my knowledge & skills will be utilized for the mutual benefits. Offers opportunities with good prospects of growth and career development. Keep going with my higher studies and a dignified hand.

## EXPERIENCE:-

**Jr. Accountant.** (JAN/2020- JAN/2021)  
INFONET

- ▶ Ledger creation
- ▶ Purchase
- ▶ Payroll
- ▶ Profile & loss account
- ▶ Balance sheet
- ▶ Day to day collection to the order details

## EDUCATION:-

- ▶ MBA in Human resource management  
ANNAMALLAI UNIVERSITY (2020-2021)
- ▶ Professional diploma in computerized financial accounting  
KERALA STATE RUTRONIX (2020)
- ▶ Diploma in airport management  
SREE-GOKULAM AVIATION ACADEMY THRISSUR (2019)
- ▶ Bachelor of business administration  
ANNAMALAI UNIVERSITY (2019)

**DOB:** 08/05/1998

**Marital:** Married

**Nationality:** Indian

**Passport:** V2830812

**Visa type:** Visit

## SKILLS:-

- ▶ Strong conflict resolution
- ▶ Negotiation
- ▶ Resilience
- ▶ Time management

## LANGUAGE:-

- ▶ English
- ▶ Hindi
- ▶ Malayalam

## DECLARATION:-

I hereby declare that all the information given above are true and correct with the best of my knowledge and i bear the responsibility of the above mentioned particulars

**CHRISTY JOSE N**