

Nilam Shrestha

Dubai, sports city, Cricket stadium

Contact No : +971543710466

Email : nilamshrestha786@gmail.com



➡ Career Objective

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

➡ Academic Details

- **Master, Nest Academy of Management Education**
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Pursuing
- **Bachelor in Business Administration , Aayaam International College**
2.2
2019
- **High school (+2), Omega International Higher Secondary School**
55.6%
2014
- **SLC, Yashodhara Bouddha Ma. Vi.**
60.38%
2012

➡ Work Experience

- **12 Baskets**
Barista and Supervisor
Dec 2017 - Nov 2020
Role : * Report to manager day to day activities
* Training employees, assigning and directing work
* Prepare and order required ingredients checklist
* Manage daily sales cash, expenses and petty cash
* Take part in serving, preparing coffee, setting tables when necessary.
- **Burger Shack**
Crew member
Nov 2014 - Jun 2017
Role : # Prepare day to day required ingredients
Follow up work schedule and manage staff
Take monthly inventory and order finished products
Follow and manage FIFO
Training and guiding new employee
Clean and closing
Report daily activities with customer feedback to manager.
- **Rastriya Banijya Bank**
Intern
Sep 2018 - Dec 2018

- Role : *
- * Data entry
 - * Customer service
 - * Manage documents collected from customer
 - * Understand theoretical knowledge and implement while performing tasks.

➡ Field of Interest

- Managing work place and understand people
- Observe new people, places

➡ Skills

- Basic computer knowledge
- Knowledge of making coffee
- Quick decision maker

➡ Achievements

- Accomplished 'Employee of the year'

➡ Strength

- Pleasing personality
- Quick learner

➡ Hobbies

- Learn and try new things
- Visit new places

➡ Declaration

I hereby declare that the above mentioned details are true to the best of my knowledge.



(Nilam Shrestha)