





HASEEM HAMSA

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MALL FACILITIES MANAGEMENT & PROJECTS DEVELOPMENT

Taking pride in providing safe and high-quality MEP Maintenance services and Retail Development that exceed Shopping Mall Management expectations

- Solution oriented technical engineer with notable success in management and coordination of the onsite MEP and Civil Architectural works from initiating throughout the delivery phase of the project with knowledge of project management, operational excellence, maintenance, technical leadership, cost containment, safety management, etc.
- Proficient in design, review and approve the Architectural and MEP drawings and provide technical solutions for each projects, including fit-outs for various Shopping Malls and ensured the technical work is successfully completed in a timely and efficient manner to ensure on-time store opening.
- Demonstrated professional excellence in the areas of project support, technical specifications, resource mobilization, material management and control and monitoring to ensure execution within scheduled time and budget.
- Deft in monitoring the progress on a regular basis to ensure the project plan, resources and budgets are being adhered to and highlight any inconsistencies for appropriate action.
- Known for combining technical, operational and managerial skills in efficiently handling senior level assignments. Combines an analytical and professional approach with excellent interpersonal skills and can communicate concisely at all levels.
- Astute negotiator and confident decision maker. Thrives in a deadline intensive environment, multi-task. Results-oriented and focused with immaculate work habits, excellent man-management, time management and leadership skills. Computer proficient.

Projects Management • Maintenance Excellence • Planning & Scheduling facility and fit-out activities • Operations Management • Technical Consultancy Failure Analysis/Corrective action
• Materials Planning & Management • Troubleshooting • Procurement • Crisis Management • Cross Functional Coordination • Training & Development • Analytical Skills

PROFESSIONAL EXPERIENCE

Project Manager, Lals Group Shopping Malls (Arabian Center & Lamcy Plaza-Dubai) and Al Fajer shopping complex - Dubai (August 2013 – August 2020)

- Handpicked to lead and control the overall shops Fit out project from the Concept design approval stage to the completion of work complying to Mall Design Criteria and all governmental bodies (DM, DCD, DEWA and DED) approvals inspections.

Monitor and Control Mall facility activities	<ul style="list-style-type: none">▪ Plans, Organizes, implements and controls work procedures, schedules (PPM), corrective and reactive maintenance complaints from tenants and other maintenance programs to be followed by the site technical team. To ensure that each assigned task is delivered as targeted and established standards are met.
Assign Vendors for the AMC contract	<ul style="list-style-type: none">▪ To negotiate and appoint with the relevant supplier for the Annual maintenance contract (AMC) for the Mall Critical mechanical and electrical assets such as HVAC, Electrical LV substation panels, Fire-Fighting and Fire-Alarm, Generator, Escalator & Elevator, Sliding doors, Low current devices such as CCTV and BMS operation.
Preparing Reports	<ul style="list-style-type: none">▪ Ensure all Facility Management process are documented and communicated to the management. Prepare the weekly report of activity based on the status of scheduled and targeted works and complaint log book reports received from the Mall tenants and other operational departments.
Technical Leadership	<ul style="list-style-type: none">▪ To organize regular site meeting with site technical team to identify the lags in works and the strength and weakness of employees. To coach and motivate them to perform well when team morale is low.

Fit-out delivery	<ul style="list-style-type: none"> ▪ Liaised with all governmental bodies for obtaining initial approvals and assigning project coordinators, resources (related to materials, equipment and manpower) for each shop and constantly following up the project progress to ensure completion within established timelines.
Strategic planning	<ul style="list-style-type: none"> ▪ Providing technical expertise to the project teams on the improvement of operational quality results and resolving all technical issues in addition to providing reports to senior management and addressing the Tenant Variation Request (TVR) in liaison with Mall Facility Engineering Department.
Efficient Operations	<ul style="list-style-type: none"> ▪ Enforcing strict control mechanisms for all projects, identifying any delays and preparing delay notices, while simultaneously compelling both tenant and contractor to complete necessary formalities and Governmental approvals for attaining on time opening.
Project Coordination	<ul style="list-style-type: none"> ▪ Facilitating the DM /DCD/DEWA inspector for seamless operations, taking in comments and rectifying all snags (if any) prior to opening of the store.
Risk Identification	<ul style="list-style-type: none"> ▪ Drafting and maintaining all project related documents such as project progress and milestones achievement reports, resource utilization, budget variances for each shop and filing all important Fit-out close out documents
Governmental Liaison	<ul style="list-style-type: none"> ▪ Improving and maintaining the pre-approved contractors Demerit point systems after evaluating the standard of project execution in line with Mall safety and risk analysis criteria and provided time delivery to complete the tenants retail fit-out works
Analyze Contractor Performance	<ul style="list-style-type: none"> ▪ Ensuring the technical project work is successfully completed in a timely and efficient manner as per the project management plan.

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Facility Engineer Cum Fit out Coordinator (Al Wahda Mall – Abu Dhabi and RAK Mall- Ras Al Khaimah) (Nov 2009 – July 2014)

- Provided oversight for Mall assets maintenance activities and Fit-out Coordination. Ensured all units planned for maintenance are delivered before the deadline.

Effective Maintenance	<ul style="list-style-type: none"> ▪ Provided facilities and fit-out assistance to all properties belonging to the company; preparing the CAPEX for the maintenance related activities covering routine expense report and procurement of the daily consumable and emergency materials required to facilitate suitable MEP operations.
Technical Support	<ul style="list-style-type: none"> ▪ Commanded operations satisfying the Annual Maintenance contract (AMC) of assigned Facility including MEP equipment (HVAC equipment, Electrical substation, switch gears, Fire-fighting and Fire Alarm system, Low current system and Building Management systems (BMS)).
Assign Supplier for System AMC	<ul style="list-style-type: none"> ▪ Identified reliable suppliers of heavy equipment for performing preventive and corrective Maintenance of HVAC systems (Chiller, AHU, FAHU, cooling towers, Pump systems, chemical Dozing systems) and Escalators, Elevators, Electrical HV panel Switch gears and Gas equipment systems to ensure uninterrupted functionality.
Manage Schedule of Systems Maintenance	<ul style="list-style-type: none"> ▪ Efficaciously managed Periodic Preventive Maintenance (PPM) of the MEP equipment and schedule appropriate corrective actions. Additionally, managed all unexpected break down encompassing power failure / short circuits/ water leakage, etc.
Deliverables in record time	<ul style="list-style-type: none"> ▪ Strove to minimize maintenance costs and deal with emergencies, unplanned problems and repairs.
Tenant	<ul style="list-style-type: none"> ▪ Collaborated with Tenancy consultant - M/s Vendico Retail LLC & White Young Emirates to obtain design approvals, complete fit-out on-time and compilation of all required documents encompassing Design Criteria Manual (DCM) and Leased outline

**coordination
for shops Fit
out works**

drawings (LOD) to facilitate shop concept drawing.

- Addressed all Request for information (RFI) and Tenancy Variation Request (TVR) and provided support in preparation of as built Architectural and MEP drawing on time.
- Coordinated with tenancy consultant to follow-up project millstones and interacted with tenant/tenant contractor to achieve desired outcomes in terms of quality and time. Reporting to Senior Management (Leasing Department, Mall Manager) and submitting reports for review and decision.

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EDUCATION & CREDENTIALS

Bachelor of technology - Electrical and Electronics Engineering, University of Calicut, Kerala- India (2008)

Project Management Professional – Pursuing

TECHNICAL COMPETENCIES

- Basic AutoCAD 2020, MEP CADD, REVIT, BIM
- MS Office, MS Word, MS Excel, Power point Presentation
- Software Install: All types of Software Installation.
- Operating Systems: Microsoft Windows- XP, Vista, Windows 10.

PERSONAL INFORMATION

Date of Birth: 24th May 1986

Nationality: Indian

Gender: Male

Marital Status: Married

License: Valid UAE driving License

Languages: English, Hindi, Arabic