



DINSHAD M

IT SUPPORT SPECIALIST

+971 566400342

dinshu111@gmail.com

Al Qusais, Dubai

Professional skills

- Adaptability, Knowledge and Focus on work
- Excellent communication and problem solving skills

Technical skills

- MS Office, Excel
- OS: Windows, Linux
- Good Communication proficiency.

Personal skills

- Good communication skill
- Ability to easily grasp and adapt to fast changing technology trends.
- Ability to work independently and also a good team player.
- Positive attitude.
- Ability to work under pressure.

Major projects

- Woo-commerce Plugin for E-Commerce using wordpress.

Area of expertise

- Wordpress.
- System maintenance.
- Data Analysis/Entry.

Personal summary

An Analytical and innovative IT Professional with 1.5 years of experience seeking for a challenging position as a professional, where in given chance of proving my skills and abilities in the Information Technology field.

Career history

Sweans Technologies - Kerala

Research Analyst

June 2019 to Dec 2020

Responsible for working closely with the end client on various data collection and research buzz.

Duties

- Use Excel functions to organize and analyze data
- Attending meetings and competently communicate with clients and contactors.
- Analyzing the integrity and accuracy of the data collected
- Create charts, graphs, and presentations for leadership teams
- Create detailed reports of findings
- Document all data and research procedures

Education

Master of Computer Application[MCA], Chinmaya Institute of Technology, Kannur University, India, with First Class

-May 2019

Certificates

WordPress Project completion certificate (04/2019 - 06/2019)

Completed woo commerce plugin development named: preorders using wordpress to improve the easiness in shopping.

Introduction to SEO (11/2019 - 11/2019)

An online non-credit course authorized by University of California, Davis and offered through Coursera

Personal details

Date of Birth : 05-09-1995

Nationality : Indian

Driving License No. : 59/12460/2013 (India)

Passport No. : L4421585

Languages : English, Hindi, Arabic & Malayalam

Hobbies : Travelling, Driving, Music