



MOHAMMED SIRAJ

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Residence: ABU DHABI,
UNITED ARAB EMIRATES

PERSONAL INFO

Gender : Male
Date of Birth : 22-04-1997
Marital Status : Single
Nationality : Indian
Visa Status : Expiry on
20-05-2023

LANGUAGES KNOWN

Full Professional Proficiency:
English
Hindi
Malayalam

PASSPORT DETAILS

Passport No : N0063332
Issue Place : Kozhikode
Issue Date : 30-06-2015
Expiry Date : 29-06-2025
Visa Status : Valid Visa

OBJECTIVE

To secure a position with a stable and profitable organization where I can be a member of a team and utilize my business experience to the fullest and leverage my skills. I've the follow-through and positive attitude that will allow me to achieve company goals.

EXPERIENCE

CASHIER CUM SALESMAN 1.5 YEAR
SUPERMARKET
Abu Dhabi – United Arab Emirates

DATA ENCODER 3 MONTHS
IN ACCURACY PLUS MEDICAL LABORATORY
(COVID program experience)
Abu Dhabi – United Arab Emirates

- ✚ Receive customers in a professional and friendly manner, exceeding customer's expectations.
- ✚ Maintain effective communication with all related departments to ensure smooth service delivery
- ✚ Maintain up to date knowledge of the products for customers.
- ✚ Maintain awareness of customer's profile.
- ✚ Handle all messages, mail and packages for guests and employees, ensuring they are delivered at the appropriate time in a professional manners.

ACADEMIC DETAILS

- ❖ Mechanical Engineering - Ponnaiyah Ramjyam Institute of Science and Technology, Tamil Nadu
- ❖ HSE - Govt. Kerala Higher Secondary Education
- ❖ SSLC - The Model School, Abu Dhabi

SKILLS

- Good leadership skills
- Working effectively under pressure to meet deadlines
- Ability to work co-operatively with others
- Customer Focus & Adaptability

Declaration

I hereby declare the above-mentioned information is correct to the best of my knowledge and belief.

MOHAMMED SIRAJ