

# SARAH MUMUNI

POSITION: WAITRESS



## CONTACT

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Address : Dubai, UAE

## PERSONAL INFORMATION

Nationality : GHANA

Date of Birth : 09/05/1992

Visa Status : Own Visa

Gender : Female

Marital Status : Single

Language : English

## SKILLS

- Communication
- Multitasking
- Active listening
- Problem solving
- Teamwork
- Customer service
- Food safety
- Patience
- Beverage sales
- Interpersonal skills
- Point of Sale knowledge
- Memory
- Resilience
- Customer service skills

## EDUCATION

- High School Certificate

## REFERENCE

Available Upon Request

## CAREER OBJECTIVE

To obtain a responsible, challenging position and to be able to share, improve and make full use of my knowledge and skills for the growth, betterment and progress of an established organization dynamically.

## WORK EXPERIENCE

Company : Ravi Restaurant-Dubai

Position : Waitress

Duration : 2 Years

Company : La Cabana Restaurant -Ghana

Position : Waitress

Duration : 2 Years

## DUTIES AND RESPONSIBILITIES

- ❖ Greet and escort customers to their tables
- ❖ Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
- ❖ Prepare tables by setting up linens, silverware and glasses
- ❖ Inform customers about the day's specials
- ❖ Offer menu recommendations upon request
- ❖ Up-sell additional products when appropriate
- ❖ Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization
- ❖ Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- ❖ Communicate order details to the Kitchen Staff
- ❖ Serve food and drink orders
- ❖ Check dishes and kitchenware for cleanliness and presentation and report any problems

## DECLARATION

I hereby confirm that the above-mentioned statements are true and correct to the best of my knowledge and belief.