



VISHAL RAMACHANDRAN

ACCOUNTANT

PROFILE

Highly motivated and organized accounting assistant looking for a fast-paced entry-level position where I can contribute my experience with financial analysis and developing efficient systems.

CONTACT

0525386 487
vishal.ramachandran@gmail.com

PERSONAL INFORMATION

Date of Birth : 23-05-1995
Nationality : Indian
Marital Status : Single
Fathers Name : Ramachandran
Driving License : INDIAN LMV 23/6840/2013

SKILLS

SAP	General Business Knowledge	Effective Communication
Tally ERP	Planning of store control system	Strategic Planning
MS Office	Business Development	Data Analysis

EXPERIENCE

UNICON TRADING COMPANY | INDIA

Marketing Executive | November 2017- May 2018

My job roles at Unicorn trading company comprised of overseeing and developing marketing Campaigns, Conducting research and analyzing data to identify and define audiences, Devising and presenting ideas and strategies. Also Organising events and product exhibitions and Monitoring performance

EPSILON LABS | COCHIN

Junior Accountant | June 2018 - March 2019

I worked at Epsilon labs for around nine months and my responsibilities included handling day-to-day operations, Preparation of cheques, deposit Slips, documents for the invoice payments, and ensuring payments are done within the due date. Handling petty cash for day-to-day transactions, following up outstanding payments, clearing unresolved invoice queries, assisting in the preparation of Payroll, advising on how to reduce costs and increase profits. And balancing the petty cash daily.

DORUS HOTEL DEIRA | DUBAI

Junior Accountant

Checking night audit report. Cashier report. Credit card transactions. Daily sales from hotel and bars. Match billing and transaction entry. Occupancy statistics. In house rate. Experience with IDS software. Staff passport handling. Passport release form. Account receivable. Accounts payable, POS.

EDUCATION

BACHELOR OF COMMERCE (General)
Madurai Kamaraj University

HIGHER SECONDARY IN COMPUTER SCIENCE
Kerala Higher Secondary Examination Board

LANGUAGES KNOWN

ENGLISH | HINDI | MALAYALAM | TAMIL

PASSPORT DETAILS

Passport No : L8537793
Date of Issue : 07/04/2014
Date of Expiry : 06/04/2024

DECLARATION

Hereby I declare that the above information furnished by me is true to the best of my knowledge and belief. I assure that if I get an opportunity I will execute my work with high accuracy and contribute maximum for the organization.

Thanks and regards
Vishal Ramachandran