



AKHILRAJ T

akhilthulichery08@gmail.com

WORK EXPERIENCE

PROCESS ASSOCIATE

Worked 6 months as a **Process Associate** with RIVIGO Logistics Tirupur, Tamilnadu.

Worked 7 months as a **Service Associate** with RIVIGO Logistics Tirupur, Tamilnadu.

Roles and Responsibilities:

- Planning and scheduling the delivery of goods and cargoes from warehouse to warehouse using FTL and PTL.
- Create pickup request based on client requirement and assign BP (Business Partner) person to pickup the consignment on time.
- Check the invoice value and presence of required way bills before receiving the consignment into the warehouse.
- Measure the weight and dimension details of the consignment and enter the details in ERP.
- Connect all the consignments in corresponding Line Haul vehicles along with all proper documents and without any DEPS.
- Receive the shipments from other destinations and ensure the presence of all documents and received without any DEPS.
- If the consignment was received without corresponding documents, then mark a mail to corresponding origin team.
- Damages in consignment will be cleared by using invoice details, if the contents of the box matched with invoice, then it will be cleared using tapes and shrink rapers.
- Assure on time delivery of the consignment and upload the POD (Proof Of Delivery) copy on ERP.
- Plan vehicles depending on the availability of loads.
- Cash handling.

EDUCATION

PG DIPLOMA (Logistics) (A Grade)

LEESHORE logistics Academy
Ernakulam-Kerala (2020)

B.COM (CO-OPERATION) (70%)

Kannur University
GPM Govt. College-(2019)
Manjeswaram, Kasaragod- Kerala

PLUS TWO (90%)

Board of Higher Secondary Education Kerala
GHSS Bethurpara-(2016)
Kasaragod, Kerala

SSLC (85%)

Board of Government of Kerala
GHSS Bethurpara-(2014)
Kasaragod, Kerala

ABOUT ME

To pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth.

Visa Status: VISIT VISA

CONTACT

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KEY SKILLS

- Innovative and flexible
- Quick learner
- Problem solving
- Excellent communication
- Analytical skills
- Performing multitasks
- Leadership
- Interpersonal skills

AREA OF INTEREST:

- Warehouse Management.
- Logistics Operations.
- Supply chain management.

TECHNICAL SKILLS

- MS Excel
- MS Word
- MS PowerPoint

LANGUAGES KNOWN

ENGLISH

READ- WRITE- SPEAK

HINDI

READ- WRITE- SPEAK

MALAYALAM

READ- WRITE- SPEAK

TAMIL

SPEAK

PROJECTS

Usage and Impact of Mobilephone among college students.

Internship

WINSHO LOGISTICS SERVICE (1 month)

MIV CFS Vallarpadam (1 month)

PERSONAL DETAILS

Date of birth : 08-05-1998

Gender : Male

Marital status : Single

Nationality : Indian

Passport no : V3353212

Visa status : Visit visa

DECLARATION

I hereby declare that, the above information furnished by me is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.