



# ADHWAITH DILEEP

## Contact

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Dubai, UAE

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**Nationality**  
Indian

**Date Of Birth**  
18/08/2000

**Gender**  
Male

## Additional Skills

- Travel coordination
- Travel account management
- Supplier negotiations
- Holiday package upselling

## Professional Summary

Strong dedication to helping customers resolve issues and cultivating a positive image of the company. Excel in both team environments and alone. Proven ability to listen attentively, solve problems quickly and efficiently, and create high-quality professional relationships with callers

## Work Experience

09/2022-12/2022

### Customer Service Staff

Kempegowda International Airport, Bengaluru, India

- providing assistance for people who are checking-in, making reservations and checking in baggage.
- Connected clients with resources to complete travel documents, insurance and currency exchanges.
- Assisted guests with local weather, attraction and dining information to enhance experiences.
- Embodied brand standards, using outstanding communication to deliver high-quality guest service.
- Assisted customers with confirmation of ground and air travel and recreational activities.

05/2022-08/2022

### Data Entry Operator

Mainland link services, Bengaluru, India

- Enter data, via computer, pertaining to the services provided by unit, Update database information to reflect most current source information.
- Proofread and verify data entered. Ensure accuracy of all information entered and presentation format and make corrections as needed.
- Prepare and/or process checks to ensure prompt payment for goods and services. Print and distribute database information reflecting productivity and activity.

## Education

2019-2023

### Banglore City University, Bengaluru, India

Bachelor of Business Administration

2019-2020

### Gurukul education and management, Bengaluru, India

Diploma In Aviation Hospitality And Travel Tourism Management

## Languages

English, —  
Malayalam, Hindi,  
Tamil, Kannada

## Additional Information

Visa Status: Visit Visa(valid till 19.6.2023)