



BETTY REJI

ELECTRONICS ENGINEER

CONTACT DETAILS:

056 789 7457

Bettyreji04@gmail.com

Dubai, UAE

Technical Skills:

- ❖ Computer Language:
Microprocessor 8086,
Microprocessor 8085,
Microprocessor 8051
ACCOMPLISHMENT
- ❖ SQL Program
- ❖ VLSI design
- ❖ Embedded systems
- ❖ C, C++, Java, Python,
MATLAB, ANSYS
- ❖ Computer Language: C,
C++, Core Java
- ❖ Hardware Language:
VHDL, Verilog, Proteus
- ❖ AUTOCAD, ORACAD, VHDL
- ❖ MS OFFICES

PROFILE

An enthusiastic with highly motivated and leadership skills having B. Tech in **Electronics and Communication Engineering**. To establish as an engineer in an Environment where I can best utilize my skills and education, to become a perfect in technical field.

ACADEMIC BACKGROUND

*Electronics and Communication Engineering (KTU University-
accredited NBA) | 2015 – 2019*

SGPA: 8

Areas of Interests:

- Digital Communication
- Optical Fiber Communication
- VLSI, Embedded Systems

WORK EXPERIENCE

PUREHEALTH at DUBAI AIRPORTS

Dubai Airport Screening Project.



Customer Service Associate

- Assist passengers with self-service check-in kiosks.
- Inspect and verify passenger documentation
- Issue boarding passes and reschedule passengers affected by flight interruptions or Cancellations.
- Manage passenger baggage processing including handling and fee calculation if applicable
- Assist passengers as needed through arrival and check in processes including support for Passengers with special requirements such as unaccompanied minors (UM), VIP passengers And passengers needing wheelchair assistance
- Direct passengers through Customs, Immigration, and quarantine as required
- Make public address announcements as required
- Assist colleagues in other areas of the airport to ensure that wheelchairs, strollers and gate Check

LOYAL FORCE SERVICES LLC.

HR Cum ADMIN

- Assist with day to day operations of the HR functions and duties.
- Process documentation and prepare reports relating to personnel activities.
- Deal with employee requests regarding HR issues, grievances, rules, and regulations.
- Assist in payroll preparation by providing relevant data.
- Coordinate communication with candidates and schedule interviews and orientation for newly hired employees.
- Assist our recruiters to source candidates and update our database.
- Schedule and coordinate staff and other meeting.
- Create and maintain filing systems, both electronic and physical.
- Answering phone calls and redirect them when necessary
- Assist colleagues and executives by supporting them with planning and distributing information.
- You will be the point of reference for all queries, requests or issues and will be an integral part of the company's workforce.
- Arrange new meetings and appointments whenever require
- Prepare Packing List, LPO, Quotations, Contracts as and when required
- File and update contact information of employees, customers, suppliers and external partners
- Develop and maintain a filing system

Languages:

English ★ ★ ★ ★ ★

Hindi ★ ★ ★ ★ ★

Arabic ★ ★

ALCAD ELECTRONICS ME.



ESTIMATION ENGINEER

- Prepare detailed estimates for different projects.
- Develop and verify MTOs, equipment and bulk quantities against P&IDs and drawings.
- Review estimates to ensure accuracy, completeness and compliance with defined scope of work.
- Interact with multiple organizations to review, discuss project scope and estimate basis.
- Support technically in review of design packages and drawings.
- Engineer and coordinate with teammates on company estimating methods and preparation directions.
- Upgrade on changing developments in estimating advances by reviewing technical literature
- Revise and conclude incoming Requests for Proposals (RFP's).
- Study and interpret engineering drawing and technical specifications to develop manufacturing process flows.
- Assist in make and buy estimate decision process.

PROJECTS

Automatic Clap Switch:

It automatically switches ON lights by recognizing claps

Automatic Alcohol Detector

It automatically detects whether a person had alcohol or not

Power Saving optical Mouse:

It uses a sensor thereby reducing electricity consumption

Smart Self-defense Security System

It uses GPS, Arduino, GSM and shock circuits

ACHIEVEMENTS

- Certificate in SQL, JAVA
- Article Published in IEEE "Journal of Switching Club", Vol. 3, Issue 9 2019
- Participated in TCS ION Learning Hub Cert Id : 4-7793434-1016
- Participated in Project Conference at MBCCET
- Participated in Project Expo Competition at KMEA College
- Participated in Project Presentation by SRISHTI Tech Fest at Saintgits

